



Saint John Track & Field Club Inc.
c/o 111 Paradise Row
Saint John N.B. E2K 3H6
SaintJohnTrack@gmail.com

Saint John Track & Field Club Inc.
Annual General Meeting
UNBSJ Table Tennis Room March 31, 2015 / 5:30 p.m.

BOARD ATTENDEES: Bill MacMackin, President
Sue Ellis Loparco, Vice President
Luc Cormier, Treasurer
Violet Brown, Secretary

BOARD ABSENT: Dave Thomas
Jason Reindl
Peter Shanks
Rachelle McDonald

MEMBER ATTENDEES: Dave Jefferson
Melanie Cleveland
Carol Landry
Haley Green
Tanya Paterson
Maggie Dauphnee
Laine MacKinley
Marlene Dupuis
Heather Tufts

1.0 Welcome and call to parents/athletes for input and ideas

Bill MacMackin reviewed the Board Members attending and those unavailable noting their status: Jason was in Fredericton for the Varsity Reds Awards Banquet, Rachelle was coaching the Run-Jump-Throw in gym, Dave was recovering from surgery and Peter was unavailable.

2.0 Call to Order and Approval of the Agenda

Bill MacMackin called the meeting to Order at 5:35 p.m. and asked for a motion to approve the agenda.

MOTION: Violet Brown
That the agenda be approved as written.

SECONDED: Dave Jefferson
Motion Carried

3.0 Review minutes and actions from the 2014 AGM

Bill MacMackin reviewed the 2014 AGM minutes, noting a copy of the minutes were in each of the copied packages available for all attendees. It was recognized that all actions were complete.

MOTION: Luc Cormier
That the 2014 AGM meeting minutes be received and filed.

SECONDED: Dave Jefferson
Motion Carried



Saint John Track & Field Club Inc.
c/o 111 Paradise Row
Saint John N.B. E2K 3H6
SaintJohnTrack@gmail.com

4.0 President's Reports – Club Goals / Mission / Year Recap

Bill MacMackin reviewed the club's goals including the National Club Excellence Program and the process that lead the club to acceptance to the NCEP accreditation. Bill reviewed the clubs beginnings, with Sue Laparco's father in 1970's, the rebirth in 2005, the constant growth to today and NCEP future growth. The programs, age groups and schedules were reviewed for the upcoming season. The website was introduced on screen and noted where the schedules for practices and events were listed. Bill also noted on the website where the SJTC Policies were listed and reviewed the Club's Insurance Policy and other sections available to the public. It was recognized that the Outdoor Season rarely cancels practices in comparison to the Indoor Season, in particular this past season with frequent inclement weather. The past practices at Harry Miller School in Rothesay were noted as being missed by only a few and the general consensus was that the UNBSJ practices were welcomed by the majority.

The 2015 Year End Indoor Track Meet that was held in the UNBSJ indoor gym on March 24 was documented as a success and with excellent feedback. It was suggested that this become a regular or at least annual occurrence. Jason Reindl's summary video on Facebook was commented as being a great incentive for young athletes who may be too shy to compete.

Bill commented on Athletics NB announcing a partnership opportunity for hiring of a new full time staff position being created in New Brunswick. The new position will assume the responsibility of Provincial Coordinator for Run-Jump-Throw-Wheel (RJTW), Youth Road Running and the new Introductory Competitive Program to replace Hershey. SJTC revenue was reviewed to determine that the Club could support the partnership of this full time position and the Board of Directors confirmed the interest and the ability to enter a proposal. Letters of support were received from the Town of Rothesay, Town of Quispamsis, City of Saint John, UNB and the YM-YWCA

MOTION: Sue Loparco
That the President's Reports be adopted as is.
SECONDED: Luc Cormier
Motion Carried

5.0 Financial Reports – Financial Statement and Budget

Luc Cormier reviewed the financial statements and budget as copied in the packages for all attendees. It was noted that the 2014 year-end report showed an excess of funds still on the books but Luc noted that many of the UNBSJ fees were not paid at the time of the financial reports; noting that SJTC manages the finances for UNBSJ Track & Field. Luc also reviewed the Profit/Loss Report and stated that the Club is not in the business to make money but focused on financially breaking even with consideration to the costs of the equipment and facilities required for running an efficient club. Any excess funds are turned back into the Club for new and or the maintenance of equipment. A quick review of the 2015 budget showed that there is a larger amount for expenditures and revenue due to the increase in UNBSJ Athletes and subsequent increase in revenue and costs.



Saint John Track & Field Club Inc.
c/o 111 Paradise Row
Saint John N.B. E2K 3H6
SaintJohnTrack@gmail.com

MOTION: Luc Cormier
That the Financial Reports be adopted as is.
SECONDED: Dave Jefferson
Motion Carried

6.0 Club Policies and By-laws (Information Sharing)

Bill MacMackin reviewed several key Club Policies, noting where all policies are available on the website. Most important was the Drivers Policy review where it was noted that the Club is not responsible for driving athletes, coaches or volunteers to any Club event. Parents are responsible for driving and/or coordinating drives with other parents on their own discretion. The Risk Management & Screening Policy was reviewed and noted that all coaches are certified and anyone without certification are considered a volunteer versus a coach. Students hired by the SJTC are also screened and all personnel are required to present a Police Criminal Check. The Code of Ethics Policy was reviewed for its respect to all members, volunteers, coaches, etc. Any concerns or complaints were welcomed to be presented to any SJTC Member or Director and if there was dissatisfaction, information on the Athletics New Brunswick Committee was introduced.

7.0 Season Passed – Indoor 2015 (Information Sharing)

Bill MacMackin, on behalf of Jason Reindl, reviewed the registration numbers – down slightly by ten or so, the statistics of the Club's Championship Win and the UNB Athlete's successes of the Atlantic and Canadian Championships.

MOTION: Luc Cormier
That the Coaches reports be adopted as is.
SECONDED: Dave Jefferson
Motion Carried

8.0 Season Ahead – Outdoor 2015 (General Discussion)

The upcoming season's schedule, starting on April 27th, was reviewed as emailed to all SJTC Members and noted as available on the website. Season will close at the end of July with a fun meet and barbecue similar to last summer. The age groups were noted from the youngest Run-Jump-Throw to Specialized and Junior Development. It was acknowledged that although groups were set up with consideration to age, having the athletes challenged and enjoying the practices is important and may result in attending another age group. Practice times and days were reviewed as noted on the website, Monday & Thursday 5:30 to 7:00pm, with a potential addition of Tuesday for a Masters age group category.

It was offered for interested athletes to attend for a few practices prior to committing to full time and registering as a SJTC Member.



Saint John Track & Field Club Inc.
c/o 111 Paradise Row
Saint John N.B. E2K 3H6
SaintJohnTrack@gmail.com

The first meet of the outdoor season is scheduled for May 23rd with the SJ High School meet on the same day. Peter Shanks will be seeking volunteers. Bill noted that the Club will pay for volunteers interested in training with an introductory training scheduled in May. The Club welcomes volunteers to try a volunteer position first before committing to training. Feedback was welcomed on training, schedules, etc.

9.0 Club Board of Directors

Bill MacMackin called, three times, for Nominations of Directors for the upcoming season of 2015-2016. As there were no new nominations, a motion was call

MOTION: Dave Jefferson

That the SJTC Directors be accepted as listed for the 2014-2015 season.

SECONDED: Carol Landry

Motion Carried

10.0 Other Business

Bill MacMackin reviewed the upcoming Saint John Field House with respect to financial contributions from the Exhibition Park, the City of Saint John, the team being pulled together to secure fundraising from the community and the Non-Profit Organization that is being created to own the Field House. The size of the track, that of a full 200 metre track with six lanes, the throwing and jumping sections as the soccer fields were also reviewed along with the potential future ice/hockey rinks. Bill noted that the City of SJ as well as adjoining Towns have offered support for the development.

11.0 Future Meetings – Board Meetings / Club SAGM in Fall / Website

The Board Meetings were noted as being scheduled at four to five times per year with an annual general meeting and awards banquet in the Fall.

12.0 Adjournment

MOTION: Luc Cormier

That the SJTC Annual General Meeting be adjourned at 6:08 p.m.